



NEWSLETTER



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No 248 7th May 2010

OFFICE HOURS

OFFICE OPEN - 8.15 a.m - 4.00 p.m. Telephone calls received when the office is closed will be recorded on the answer phone and dealt with as soon as possible.

Telephone No: 01704 568375 Fax No: 01704 565779

REMINDER – SCHOOL CLOSSES ON FRIDAY 21ST MAY AT 3.00 P.M AND RE-OPENS ON MONDAY 7TH JUNE AT 8.55 A.M.

Holiday/Absence requests

May we remind parents/guardians who take children out of school during term time to complete a Holiday/Absence request form which is available from the school office. This is to ensure that your child will receive an authorised absence mark for that day, if you have not explained to school, the absence is unauthorised and will appear as truancy on your child's record. Parents are asked to avoid booking holidays in term time. If a holiday is unavoidable please request a holiday permission slip from school. If there are ongoing concerns about a child's attendance then parents will be asked to attend a meeting with the Educational Welfare Officer and the Headteacher.

If however your child is ill please leave a message on the school answerphone on that day before 9.15 a.m or you will receive a First Response telephone call enquiring why the child is not in school.

Parent Group

Just to remind you that Mrs. Hyde's parent group for children with Special Educational or medical needs is meeting next Friday 14th May at 1.30 p.m.

MASS TIMES	OUR LADY OF LOURDES	ST. JOSEPH'S
SATURDAY	5.30 p.m.	7.00 p.m.
SUNDAY	11.00 a.m.	9.30 a.m.

Lunchtime Supervisor

St Teresa's school have two vacancies for lunchtime supervisors. One is for 4 days a week at 45 minutes per day, the other position is for supply. If you are interested please contact St Teresa's school on 01704 567528.

Book Fair

Congratulations to Our Lady of Lourdes for raising £478 in free books for school through the Scholastic Book Fair which was held recently. Many thanks to everyone who attended and helped out selling books.

Dear Parents/Guardians,

I am writing to invite you to a computer course that I am setting up for parents/guardians and grandparents of children who attend this school.

It is a basic computer course that will cover topics such as internet usage, copy and pasting items from the internet, and an introduction on how to use basic computer programmes which will be useful to help your child with their homework.

It is a free 5 week course run by Southport College, in the school I.T Suite which is located next to the Gym. The course will commence on Tuesday 8th June from 3.30 p.m to 5.00 p.m. Please note that this is an adult only course and places will be limited. If you would like to attend I would be grateful if you could fill in the slip below and return it to me in the office. If you have any questions please do not hesitate to contact me.

**Gayle Hyde
Parent and Pupil Support Mentor.**

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Parents/Guardians name

I am able to attend the Computer Course starting on Tuesday 8th June.

Signed

Please can you return this slip to Gayle Hyde in the school office. Thank you.